

**GENESIS SUPPORT SERVICES FOR YOUNG PEOPLE LTD.
SENIOR PROJECT SUPPORT WORKER PERSONNEL SPECIFICATION**

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
EXPERIENCE	<p>Significant experience of work within the social care sector.</p> <p>Experience of supervising, mentoring less experienced staff</p>	Experience of work with young people in a community setting.	Application form and selection process
QUALIFICATIONS	NVQ Level 2/3 or a willingness to undertake such training	Any relevant housing or other qualification in the field of social care.	<p>Application form and selection process.</p> <p>Certificates</p>
TRAINING	Be willing to undertake related and self development training.		Application form and selection process.
SPECIAL KNOWLEDGE	Knowledge of Housing Legislation. Knowledge of the special needs of care leavers and homeless children in need with regard to accommodation	Knowledge of child care legislation and the Children (Leaving Care) Act. Knowledge of Social Services. Knowledge of local housing provision.	Application form and selection process.
EQUALITY	Candidates should indicate an acceptance of and commitment to the principles underlying aspirations Equal Rights policies and practices.		Selection Process
DISPOSITION - ADJUSTMENT/ ATTITUDE	Able to relate positively to young people. Able to work effectively alone and as part of a team.	Ability to use initiative and take responsibility. Be motivated by a sincere interest in the needs of care leavers.	Selection process
PRACTICAL & INTELLECTUAL SKILLS	Effective communication skills literate and numerate and able to present information accurately.	<p>Ability to absorb information easily.</p> <p>Ability to work on own initiative and manage</p>	Application form and selection process

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		workload with minimal supervision.	
CIRCUMSTANCES - PERSONAL	<p>Must be legally entitled to work in the UK.</p> <p>No contra-indications in personal background or criminal record indicating unsuitability to work with children/young people/vulnerable clients/finance (DBS check required as appropriate)</p>		Selection process.
PHYSICAL/SENSORY	<p>Must be able to perform all duties and tasks with reasonable adjustment, where appropriate.</p> <p>.</p>		Selection process

SPECIAL CONDITIONS

Must be prepared to work outside normal office hours including early mornings, evenings, weekends and bank holidays.
Some home working may be required

Prepared by M Joseph